

**Item 15**

**FORWARD PLAN FOR THE SURREY HEATH LOCAL  
COMMITTEE.**

**SURREY COUNTY COUNCIL'S  
LOCAL COMMITTEE IN SURREY HEATH.**

**2<sup>nd</sup> December 2004**

**KEY ISSUE:**

The report lists the proposed reports to be presented at Surrey Heath Local Committee up until July 2005 and dates for Surrey Heath Local Committee meetings up until March 2006.

**OFFICER RECOMMENDATIONS:**

That the Local Committee in Surrey Heath:

1. approves the forward plan of committee reports,
2. suggests any additions and,
3. approves that list of meeting dates up until March 2006.

**ANALYSIS AND COMMENTARY**

1. Meetings already agreed are :

Date	Venue
28 <sup>th</sup> October 2004	Windlesham, St John's Link
2 <sup>nd</sup> December 2004	Camberley, Kings International College
27 <sup>th</sup> January 2005	Old Dean, Camberley, venue to be confirmed
10 <sup>th</sup> March 2005	Camberley, venue to be confirmed
2 <sup>nd</sup> June 2005	Rural
21 <sup>st</sup> July 2005	Rural

2. In order to ensure that the Local Committee in Surrey Heath can plan its meetings effectively it is necessary to plan dates well in advance. The Committee is asked to approve the following list of meeting dates up until March 2006. Once these dates have been approved the venues can be arranged and Members, officers and the public informed.

Date	Venue
22 <sup>nd</sup> September 2005	other
20 <sup>th</sup> October 2005	other
10 <sup>th</sup> November 2005	Camb
8 <sup>th</sup> December 2005	Camb
26 <sup>th</sup> January 2006	Camb
9 <sup>th</sup> March 2006	Camb

### **Forward Plan**

3. In order to plan the work and manage the workload of the Surrey Heath Local Committee a forward plan has been produced. See Annex. This has been written with reference to the Surrey County Council's Executive forward plan to ensure integration between the two.
4. The forward plan of reports was drafted in conjunction with the Chief Executive's Office and with Service Managers.

### **CONSULTATION**

5. Not Applicable.

### **FINANCIAL IMPLICATIONS**

6. None.

### **SUSTAINABLE DEVELOPMENT IMPLICATIONS**

7. None.

### **CRIME & DISORDER IMPLICATIONS**

8. Care will be taken to ensure that any venues used have good outside lighting and preferably their own car park. Venues have been changed in accordance with Members requests to have rural meetings during the summer months.

### **EQUALITIES IMPLICATIONS**

9. Care will be taken to ensure that any venues used will be accessible to all members of the public.

### **CONCLUSION AND REASONS FOR RECOMMENDATIONS**

An agreed forward plan would be beneficial to the effective execution of the business of the Surrey Heath Local Committee.

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**BACKGROUND PAPERS:** None.

## Annex - Forward programme for the Surrey Heath Local Committee.

Date	Report
<b>27<sup>th</sup> January 2005</b>	Adult and Community Learning academic year annual report and opportunity to influence Adult Learning Plan
	Children's Services annual report on: Best value/audit commission indicators Service activity for 2004/05 Performance assessment framework position statement Early Years service report on provision
	Annual report for the area on all adults and community care services information
	Annual report from the Youth Development Service
	Annual report on self reliance
<b>10<sup>th</sup> March 2005</b>	Comprehensive Education local performance report <ul style="list-style-type: none"> <li>• LEA educational attainment</li> <li>• Ofsted results</li> <li>• Field knowledge</li> </ul> Pupil groups, travellers, special needs multi professional teams, physical and sensory report, educational psychology Consultation on South East economical regional plan.
<b>2<sup>nd</sup> June 2005</b>	Report on area profile in relation to key needs indicators, e.g. deprivation from Planning and development
	Report on highways maintenance.
<b>21<sup>st</sup> July 2005</b>	Community Safety annual report
	Annual report from Trading Standards.
	Local Democracy Week.
	Finalise the committee's advice to the Executive on the Corporate Plan
<b>Sept 05</b>	Annual report on Library Service in the area for 2004/05 with Annual Library Performance Statement attached
	Annual report on Waste
<b>Oct 05</b>	Children's Services annual report on: Best value/audit commission indicators Service activity for 2004/05 Performance assessment framework position statement Early Years service report on provision
	Annual report on Planning Service performance.
<b>Nov 05</b>	Annual report on Surrey Fire and Rescue.
<b>Dec 05</b>	Annual report on Emergency Planning
	Annual report for the area on all adults and community care services information
<b>January 06</b>	Adult and Community Learning academic year annual report and opportunity to influence Adult Learning Plan
	Annual report from the Youth Development Service
	Annual report on self reliance

<b>March 06</b>	Comprehensive Education local performance report <ul style="list-style-type: none"><li>• LEA educational attainment</li><li>• Ofsted results</li><li>• Field knowledge</li></ul> Pupil groups, travellers, special needs multi professional teams, physical and sensory report, educational psychology
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